

New York Stage Originals  
(Original Works, LLC)  
presents

# A CHRISTMAS CAROL IN CONCERT [AKA SCROOGE]

Technical Requirements  
As of 01.01.2011

Produced by New York Stage Originals  
Music, Lyrics and Orchestrations, Philip Stern  
Direction, Staging and Choreography, Lisa Hopkins  
Musical and Vocal Direction, Sariva Goetz  
Technical and Lighting Direction, Benjamin Travis  
Costumes, Anna Tonn  
Costume Director, Veronika Zamdner

**PRODUCER:**

New York Stage Originals  
154 Prospect Parkway  
Burlington, VT 05401  
Philip Stern and Lisa Hopkins  
818-433-7191 914-374-0066  
lisa@nystage.com

**Presenter is to provide the following:**

**I. Facility**

1. Concert stage, Proscenium stage.

Plus Scrooge can be performed on various other stage types including arenas. Please inquire.

2. The Orchestra will be on-stage and venues with pits may utilize this area if needed for additional seating.

**II. Equipment**

1. Stage equipment -including lighting and sound equipment- as may be in the possession of the Presenter, shall be readily available for use by Company. Presenter equipment used will be in good working condition.

**III. Draperies**

1. Any draperies required should be hung in accordance to line-set schedule set by Company Technical Director.

2. Theatre will provide enough pipe to be placed in the pipe pockets of show drop (if used)

3. Presenter shall provide one scrim or similar hung upstage of drop.

**IV. Lighting Equipment**

Scrooge may be lit as a straight concert or at various levels up to a full theatrical look depending on specific event requirements. Please inquire.

**V. Effects**

Effects below are required to be provided by Presenter.

1. Hazer (s) for full coverage (and operator if not operable from light-board)

2. Two DRY ICE machines SL and SR, and perishables (DRY ICE) and two operators (one operator for each machine) Fog coverage to last for 15 minutes.

**VI. Instruments and Musical Equipment**

1. Presenter will provide One Set of chimes [Tubular Bells], One Concert bass drum and One Tam Tam [Gong]

2. For run-outs by air Presenter will be required to provide all percussion.

3. Presenter to provide One concert grand piano, and piano bench. Piano must be tuned prior to performance. For smaller stages upright professional acoustic or semi-acoustic pianos may be acceptable.

## **VII. House sound**

1. Presenter must provide professional house sound person who is completely familiar with the house sound and equipment.
2. The house sound person will be responsible for working with Company sound engineer to tie guest board into house system, snaking guest board to stage area, and to house board.
3. Sound cannot be mixed in an enclosed area and a suitable area shall be provided for guest board along with table, chairs and communications.
4. Presenter is to provide a high end professional sound PA system, and all parametric EQ in order to properly tune the sound for the acoustics of the venue.
5. Company shall provide all stage monitors.  
For very large spaces ie. arenas Presenter may need to provide additional monitors.

## **VIII. Cables, Stands and misc sound requirements.**

Presenter shall supply

- two wireless microphones (transmitters and receivers) with omni lavaliers.
- 2 solid tables stage left for company wireless system.
- one 14 channel snake from guest board to stage area
- one 24 channel snake from guest board to stage area
- one 12 channel sub-snake from snake above to SR
- one 6 channel sub-snake from snake above to SL
- one 8 channel return snake from stage to guest board
- 6 X tri-pod boom mic stand,
- 4 X shorty mic stands,
- 10 X straight mic stands.
- XLR cable as follows; 10X50 foot, 10X25 foot, 10X10 foot
- 15 X Music Stands
- 16 X Music Stand Lights

**NO PRESENTER MICROPHONES ARE REQUIRED**

(Should a large orchestra be requested by Presenter Presenter shall provide the needed additional microphones to supplement company microphones)

## **IX. Communications**

A system of communication is to be provided for the following personnel: Conductor, Lightboard, House soundboard, Guest soundboard, two follow spots. deck sound, fly rail and two stage manager positions SL and SR

## **X. Risers/levels and chairs**

Presenter to provide:

1. 3 X 4' x 8' 16" high drum risers.
2. 2 X 4' x 8' 16" high string risers
3. 1 X 4' x 8' 8" high keyboard riser
4. 1 X 4' x 8' Reed riser
5. 1 X 4' x 4' 36" high Tiny Tim riser with steps up
6. 1 X conductor platform.
7. 15 uniform orchestra chairs without arms
8. Two tall stools

## **XI. Bus, parking and shipping.**

Scrooge in concert travels in one 56 passenger tour bus.

Bus shall be allowed to park in venue loading dock upon arrival.

Venue to provide parking for any additional company vehicles.

Venue will be responsible for paying any parking fines should adequate parking not be made available.

Company equipment travels in the undercarriage of bus. Provisions must be made for access to bus to load and unload equipment.

For runouts as well as following some shows, some equipment may be shipped via common ground carrier. Presenter to provide secure address to ship equipment, in addition to a staffed area for pickup on the first business day following performance.

## **XII.**

### **Presenter Personnel**

1. Upon arrival of Company Presenter is to supply crew as follows

Load-In. Approx 5 hours load-in set up time.

One(1) House lighting person.

One (1) House sound.

Two(2) Sound assistants

Two(2) Wardrobe

Three (3) electricians

Four (4) deck hands (re:platforms)

One (1) weight loader (re:drop)

One(1) Flyman. (re:drop)

NOTE: If Venue requires separate loaders to load/unload equipment from the bus, additional crew will have to be added to the call.

2. Show call

One(1) House lighting person.

One (1) House sound

One (1) Sound assist on deck/backstage

Two(2) Wardrobe/Dressers stage left and right

Two(2) Deck/Fly rail for operation fog and snow bags etc.

Two(2) Followspots

3. Load out. Approx 1.5 hours load out time.

Presenter will guarantee that Company load out will precede house strike.

Crew call same call as load in

One(1) House lighting person.

One (1) House sound.

Two(2) Sound assistants

Two(2) Wardrobe

Three (3) electricians(3)

Four (4) deck hands (re:platforms)

One (1) weight loader (re: drop)

One(1) Flyman. (re:drop)

### **XIII. Runner**

Presenter is to supply a 'runner' who shall have a vehicle and be available at any time to run show related errands at request of Company personnel. Show related errands can include such errands as picking up and dropping off crew at venue, hotels, and local airport runs. Presenter shall give name and cell phone number of runner at least one day prior to arrival.

Notes: Light hang, pre-set up & pre-focus: As per Company lighting plot and focusing plot(which will be sent prior to Company arrival), to be hung circuited, patched & colored and pre-focused prior to Company arrival.

#### **XIV. Wardrobe, Backstage facilities:**

1. At least two clean heated/air-conditioned dressing rooms (Men's and Women's) with good lighting and access to bathrooms for 14 people. All dressing rooms should have a paging system as well as monitors to the stage.
2. One orchestra/musicians room for orchestra.
3. Washer and dryer, ironing board and iron. Two electric steamers & four rolling costume racks, hangers (80). 20 towels.
4. Costume rack stage left and stage right
5. Production Office. A separate room backstage, to act as Company production office. Office shall be equipped with high speed wired or wireless Internet. Any passwords for Internet access shall be provided prior to arrival at venue. If common carrier cell service is not accessible in backstage area, a hard-line telephone with outside long distance access must be provided at Presenters expense.

#### **XV. Accommodations**

Fourteen (14) doubles and three (3) singles are to be provided for company. Non-smoking rooms only and a minimum of one night accomodation per show performed. For matinee single shows two nights accommodation may be required. Doubles must be 2 beds (no pull out couches)  
Air-conditioned hotel rooms with private baths are to be provided at the closest quality hotel to the venue.  
Presenter is responsible for charges for late check outs. Single night accommodation may include a late check out (up to 4pm) if requested by Company.  
Hotel must include complementary continental breakfast with hot items (ie eggs, waffles), or breakfast vouchers are to be provided.

#### **XVI. Hospitality**

1. For each show Presented, Presenter is to provide a hot buffet style meal (or equivalent) for entire cast, orchestra, and company crew numbering approximately 27 persons. There shall be provisions for vegetatians.

#### **XVII. Misc.**

1. Two (2) large prop tables, one stage right and one stage left. One rolling costume rack stage left and right.
2. Company Lighting Designer/TD will have access to space at any time after arrival for programming and cueing.
3. Presenter will provide all perishables including gels, gaffers tape, rosco fluid, dry ice etc. and all cabling for sound & lights. Cabling for sound will include any cable requested by company to facilitate performance (ie. Multi-channel snakes and xlr cable)

## **XVIII. COMPANY INFORMATION**

The Company travels with:

### **ON STAGE:**

Cast of 12 persons  
Orchestra of 8 persons  
Conductor

### **CREW;**

Head Sound Mixer  
Assistant sound  
Technical/Lighting Director  
Stage Manager  
Company manager  
Chaperone

Total onstage cast 21 persons  
Total crew including chaperone 6 persons  
27 persons total.

### **Equipment;**

Company travels with;

- 1) Lighting console
- 2) Sound console
- 3) The following percussion instruments:  
Drum set, xylophone, Wood block, triangle, tambourine, bell tree, various sticks & mallets. Keyboard.
- 4) Microphones to facilitate orchestra reinforcement of 8 piece orchestra, and a complete wireless microphone package
- 5) One 35h x 60w village backdrop
- 6) Stage audio monitors.
- 7) Video monitor system comprised of ;
  - a) View of conductor sent to two (2) flat panel monitors placed DCL & DCR
  - b) FOH view of stage sent to video monitor upstage of conductor
8. One 4 foot snow tumbler (for upstage snow special) to be controlled via lighting board.
9. Snow bag and snow. (Venue to provide operator to control/operator for snow bag)
10. Costumes
11. Props

Company-Cast, Orchestra and Crew travel in a 56 passenger luxury motor coach